



Community Planning Specialist Job Posting

About Forager Hill Consulting

Forager Hill Consulting collaborates with Indigenous Governments to champion the strong vision of Indigenous leaders and bring their resilience goals to life. Since 2020, we've been working alongside First Nations to implement effective strategies for climate adaptation, disaster resilience, and language and cultural revitalization. We believe in a holistic approach to resilience, offering a comprehensive set of services tailored to the unique needs and aspirations of each community. Our team of experienced professionals provides hands-on support in community planning, funding strategies, and project management, ensuring that Indigenous communities have the resources and expertise they need to build a stronger future on their own terms.

Position Summary

Forager Hill Consulting is seeking an experienced Community Planning Specialist to join our team on a part-time contract basis (20-35 hours per week). This role supports community planning initiatives with Indigenous governments and organizations, working closely with community leadership, staff, and Forager Hill Consulting team members. The Community Planning Specialist will be responsible for guiding planning processes from design through implementation, with a strong emphasis on culturally grounded, community-driven approaches.

Key Responsibilities

- Support the design, coordination, and facilitation of community planning processes tailored to the needs of First Nations communities.
- Work with Indigenous governance systems to ensure planning processes align with community protocols, values, and decision-making structures.
- Support the development of community-led visions, goals, and actionable strategies across areas such as land use, resilience, climate adaptation, and community wellbeing.
- Manage planning projects, including timelines, work plans, deliverables, and coordination with internal and external partners.
- Contribute to or lead the preparation of funding applications related to community planning initiatives.
- Oversee and contribute to the development of high-quality planning reports, summaries, and presentation materials.

- Facilitate meetings, workshops, and engagement sessions with community leaders, Elders, staff, and other stakeholders.
- Provide mentorship or guidance to junior staff or contractors supporting planning projects, as appropriate.
- Attend meetings with community leaders and stakeholders to gather insights and feedback.
- Support community engagement efforts and help document project outcomes.

Qualifications

- Master's degree in Community Planning or a closely related field.
- Demonstrated experience working with Indigenous governments, governance systems, and Indigenous communities.
- Strong understanding of community-based and Indigenous-led planning approaches.
- Excellent facilitation, communication, and relationship-building skills.
- Proven experience in project management, including coordinating multiple tasks and deliverables.
- Excellent organizational and communication skills, with attention to detail.
- Proficiency in Google Workspace (Docs, Sheets, Slides).
- Ability to work independently in a remote environment, with occasional travel to rural and remote Indigenous communities.

Compensation

Contractor position, \$35-\$45 per hour, based on qualifications and experience.

Location

Remote, with occasional travel to Indigenous communities in rural and remote areas.

To Apply

Please submit your resume and cover letter to jannajanzen@foragerhill.ca.